

# Hogan's Glen Homeowners Association, Inc.

Managed by Essex Community Management

Notice mailed to all owners/members of record via USPS on February 21, 2018.

## **NOTICE OF 2018 ANNUAL MEETING**

The Annual Meeting of Hogan's Glen Homeowners Association, Inc. will be held at 6:35 p.m. on Tuesday, March 20, 2018 in the Ballroom located at Trophy Club Country Club at 500 Trophy Club Drive, Trophy Club, TX 76262.

The agenda for the meeting will consist of the following items and the transaction of such other business as may properly come before the meeting:

1. Association Reports
2. Member Questions & Answers
3. Election of 5 Board Members

<p><b><u>PLEASE COMPLETE, SIGN AND DATE THE ENCLOSED PROXY AND RETURN IT PROMPTLY EITHER BY FAX TO (817) 491-9896 OR VIA USPS TO ESSEX COMMUNITY MANAGEMENT COMPANY @ 200 BAILEY AVE., SUITE 202, FORT WORTH, TX 76107.</u></b></p>
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A proxy is written authorization for another to act on your behalf. It is used to establish a quorum (the number of members necessary to conduct an official meeting). It gives the individual to whom it is assigned the authority to vote on your behalf in your absence. **We must have at least 101 lots represented in person or by proxy in order to hold the meeting.**

You are encouraged to attend the meeting in person even if you have previously signed and mailed in your proxy. In the event that you do attend the meeting, your proxy will become null and void.

Thank you in advance for your participation in this extremely important meeting.

By Order of the Board of Directors,

G. Malcolm Loudon Jr.,  
Community Manager, Essex Community Management  
[Malcolm@Essexcm.com](mailto:Malcolm@Essexcm.com)

# Hogan's Glen Homeowners Association, Inc.

Managed by Essex Community Management

Notice mailed to all owners/members of record via USPS on February 21, 2018.

## **NOTICE OF BOARD MEETINGS**

The Board of Directors of Hogan's Glen Homeowners Association, Inc. will hold a brief meeting before the Annual Meeting at 6:30pm on Tuesday, March 20, 2018 in the Ballroom located at Trophy Club Country Club at 500 Trophy Club Drive, Trophy Club, TX 76262.

The agenda for this meeting is as follows:

Pursuant to Article XI Section 1 the Board will meet and vote on a proposed amendment to the Bylaws of the Association.

Amendment to Hogan's Glen HOA Bylaws

Article IV - Section 3 – Tenure - is delete in its entirety and replaced with the following:

Article IV - Section 3 – Tenure – At the 2018 Annual Meeting the Members will elect five (5) new directors, three (3) members for a two (2) year term and two (2) members for a one (1) year term (with the individuals receiving the highest number of votes to serve the two (2) year terms. Upon expiration of the term of a Director elected by the Members at the 2018 Annual Meeting, his or her successor will be elected for a term of two (2) years. A Director may serve for more than one (1) term. A Director may be removed from the board by the affirmative vote of a majority of the directors then serving.

The Board of Directors of Hogan's Glen Homeowners Association, Inc. will hold another brief meeting directly after the conclusion of the Annual Meeting at the same location.

The agenda for this meeting is as follows:

Election of Officers

If you have any questions please contact me by email at [malcolm@essexcm.com](mailto:malcolm@essexcm.com) or by phone at 817-430-8993.

By Order of the Board of Directors,

G. Malcolm Loudon Jr.,  
Community Manager, Essex Community Management

# Hogan's Glen Homeowners Association, Inc.

Managed by Essex Community Management

## ANNUAL MEETING PROXY

The Annual Meeting of Hogan's Glen Homeowners Association, Inc. will be held at 6:30 p.m. on Tuesday, March 20, 2018 in the Ballroom located at Trophy Club Country Club at 500 Trophy Club Drive, Trophy Club, TX 76262.

This proxy grants \_\_\_\_\_ \* (do NOT fill in your own name!) the authority and power to act on my behalf (fill in your house number and street address) \_\_\_\_\_ located in Trophy Club, Texas 76262.

**You may leave the space for a name blank – if no name is filled in above, this proxy will go the Chairperson of the meeting.**

Further, this proxy gives the holder discretion to cast votes (if applicable) and towards all other items of business as may properly come before the Association at the Annual Meeting.

This proxy may also be used to establish a quorum as required per the Declaration of Covenants, Conditions and Restrictions for Hogan's Glen Homeowners Association, Inc.

Signed, this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

Homeowner Printed Name: \_\_\_\_\_

Homeowner Address: \_\_\_\_\_

Homeowner EMAIL Address: \_\_\_\_\_

Homeowner Signature: \_\_\_\_\_

This proxy shall be valid for the Annual Meeting on March 20, 2018 and any adjournment(s), postponements(s), re-scheduling(s), or other call(s) thereof. This proxy will remain valid until June 20, 2018.

**Should the Owner/Member of this proxy attend the meeting in person, this proxy will become null and void and will be returned to the Owner.**

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(This section to be completed by Management Company Representative ONLY)

Proxy received on \_\_\_\_\_. Owner did \_\_\_\_ / did not attend \_\_\_\_\_ the Annual Meeting on March 20, 2018.

# Highlands Glen Owners Association, Inc.

Managed by Essex Community Management Company

## BOARD OF DIRECTOR DECLARATION OF CANDIDACY

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

E-MAIL: \_\_\_\_\_

*Brief Personal Information: (family members, interests, education, etc.)*

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*Experience/Qualifications: (Employment history, prior experience in a Homeowners Association, Committee or Board of Directors, etc.)*

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*Why are you interested in serving? (Interest in neighborhood, improvements, visions for the community)*

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*Are there any commitments in the way of travel, employment schedule that will hinder your regular attendance/participation in daytime/evening meetings?*

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Please return this form to Malcolm Loudon by mail at 200 Bailey Ave., Suite 202, Fort Worth, TX 76107, by email at [malcolm@essexcm.com](mailto:malcolm@essexcm.com) or by fax at 817-491-9896 by March 25, 2018.